



Department of Finance Annual Federal Cash Flow Request

Please check one _____ New Request (cash flow assistance has not been requested for this appropriation in the current or a consecutive previous fiscal year)
_____ Recurring Request (cash flow assistance has been requested for this appropriation in the current or a consecutive previous fiscal year)

The Department of _____ requests approval to allow Minnesota
Name of Agency

Accounting Procurement System (MAPS) to process payments prior to drawdown of federal

funds for fiscal year _____. I certify that federal agency, _____ will not
Name of Federal Agency

advance funds for this program _____
Name of Federal Program

_____ prior to the state
BFY Fund Agency Orgn Appr Unit

making expenditures necessary to operate this program. Appropriate documentation to

substantiate the federal position is attached to this form. Federal funds will be received

within _____ working days after the payments have been entered. I anticipate that the

maximum funds needed for cash flow purposes will be \$ _____.

I understand that if the cash position of this account changes from that stated above and on the attached documentation, I will notify Finance, Budget Operations in writing of such a change and of what corrective action is being taken within ten working days of the date this change is known. I also understand that if this cash flow problem is not resolved by year end close, our agency will assume full responsibility for any cash shortages and will charge any excess expenditures to appropriate agency operating appropriations.

Questions regarding this request should be directed to:

Name Title Phone Number

Agency Approvals:

Program Manager

Accounting Director

Agency Head

Department of Finance Approvals:

Budget Operations

Executive Budget Officer (If Applicable)

Agency Assistance